



COMMUNITY APPEARANCE REQUEST FORM

Thank you for your interest in an appearance by the Connecticut Sun! We are proud to be a part of the Connecticut community and will carefully consider each opportunity to meet fans and supporters. Please note that throughout the year, we receive numerous requests for player and coach appearances. Our Community Relations Department strives to balance the requests with the coaches' and players' availability, practice, game and personal time.

Today's date: _____

Requesting Organization Information

- Company/Organization: _____
- Address: _____
- Phone: (____) _____ Fax: (____) _____
- Is the speaking engagement for a 501(c) 3 tax-exempt organization? Yes _____ No _____
If yes, please provide your id # _____

Event Information

- Confirmation of appearance needed by (date): _____
- Event Contact & Position: _____
- Day Phone: (____) _____ Evening Phone: (____) _____
- Email Address: _____
- Event Title: _____
- Event Date and Time: _____
- Event Location & Address: _____

- Estimated Event Attendance: _____
- Description & Purpose of Event: _____

CONNECTICUT SUN COMMUNITY APPEARANCE REQUEST FORM (continued)

- Are there any other speakers confirmed for this event? Yes _____ No _____

If yes, please list _____

- How will this event be promoted (media, word of mouth, email, advertising, etc.)? _____

(Please note that the Connecticut Sun retains the right to promote this event to the media and fans.)

- If this is a business meeting, do you have video capabilities? Yes _____ No _____

- If yes, what type (VHS, Beta, DVD)? _____

Connecticut Sun Representative Information

- Player, Coach and/or Representative requested (in order of preference):

1. _____

2. _____

3. _____

- What is the time frame of the appearance? _____

- How long would you like the representative at the appearance? _____

- What role(s) would you like performed at the event? (i.e. sign autographs, public speaking, present awards, etc.) _____

Player Appearance Procedure

Please note that all requests must be submitted **60 days prior to the event date**. In order for your request to be considered, all information in this form must be completed in its entirety. We will contact you within five (5) business days after receipt and review of your completed request form.

Once confirmed, directions, speaking points, an event agenda and any additional information must be received at least **10 business days prior to the event**.

You may mail or fax your request to:
Connecticut Sun
Attn: Community Appearance Request
1 Mohegan Sun Boulevard
Uncasville, CT 06382
Fax: (860) 862-4010



Thank you for your interest in and support of the Connecticut Sun!